

**WILTON-LYNDEBOROUGH COOPERATIVE  
SCHOOL BOARD MEETING  
Tuesday, April 18, 2023  
Wilton-Lyndeborough Cooperative M/H School  
6:30 p.m.**

The videoconferencing link was published several places including on the meeting agenda.

Present: *Dennis Golding, Brianne Lavallee, Matt Mannarino (6:40pm), Alex LoVerme (6:41pm), Tiffany Cloutier-Cabral, Darlene Anzalone, Geoffrey Allen, Diane Foss, and Jonathan Lavoie*

*Superintendent Peter Weaver, Business Administrator Kristie LaPlante, Principal Sarah Edmunds (online) and Associate Principal Bridgette Fuller, Technology Director Nicholas Buroker, and Clerk Kristina Fowler*

**I. CALL TO ORDER**

Chairman Golding called the meeting to order at 6:30pm.

**II. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**III. STUDENT ACKNOWLEDGEMENT-ROBOTICS**

Teachers, Andrew Tyler and Jess Wentworth were present with students who are in the robotics program. The students gave a demonstration of their robot. They showed a video of a competition and spoke of their challenges with the robot. They scored 18 at the States competition. Some of the larger schools may have more than one team. Mr. Tyler voiced this has been the best team yet. This is a good program to get kids started with coding and engineering. The students spoke of companies sponsoring these events for teams that do well. It helps kids go into this kind of field. The students explained how the robot moves from left to right. At a competition, they do not know until they get there what teams you are going against. The students spoke of how they determine what parts they use for the robot; certain companies make robot parts and there are some parts that are not used there is a band parts list. You are limited to 8 motors. The type of wheels used are determined by what the challenge is and that is not known until September. The students spoke of how they got involved in this. Mr. Tyler brought it up and you sign up to join. There are some forms to fill out because you are working with metals and electrical parts. They are looking to recruit new members for next year. The Board acknowledged them for their work on the robot and in the robotics program.

**IV. ADJUSTMENTS TO THE AGENDA**

Superintendent reported the following adjustments: a nomination for WLC Principal and move the Director of Student Support Services Report to the next meeting in May. Ms. Lavallee requested to move the year to date report to the joint session and add community committee appointments to the agenda.

*A MOTION was made by Ms. Lavallee and SECONDED by Ms. Cloutier-Cabral accept the adjustments to the agenda.  
Voting: all aye; motion carried.*

**V. BOARD CORRESPONDENCE**

**a. Reports**

**i. Business Administrator's Report**

Ms. LaPlante reported the plans to upgrade the kitchen, which would not be possible without Adam Lavallee and Tech Transport securing donations for us. The grease trap is fixed and the equipment will go in next week. The kitchen will be fully renovated minus the dishwasher when the kids come back in May. She spoke of tightening up how we spend district money, there are no blanket purchase orders; the prior boards would encumber funds in the first part of the year. Through that transition, we have focused on what the district needs with responsible spending. We talked at the last board meeting and the Board was generous to approve waiving RFP's for a series of projects. She outline all the projects we have on our plate for WLC, tennis court repairs, bathroom renovations, repairs to the track and access road to upper fields, brush removal along School Road, art room renovations, through the SAFE grant we have a new FOB entry system and entry door replacements, safety improvements in the science room, boiler replacements, roof work, replace gym windows, delivery of 2 athletic storage containers, replace the motor for the gym dividers and coordinate sanding of the gym floor (insurance claim). At LCS, we have roof repairs, siding repairs, replace heating elements and through the SAFE grant replace entry and basement doors and a new FOB entry system. It will be great to have the additional help of a .80 custodial person. Mr. Erb and his crew will be very busy, we have lost 2 weeks by the time the students leave and return in the fall. While working on the finances she captured the cost of the vandalism, which will be discussed later. A question was raised if there is enough space in the locker room to have storage vs. getting a container. Ms. LaPlante does not believe there is enough space for long-term storage. She confirms we have one boiler that is not delivered but in stock. Regarding the other 2, in January the Dept. of Energy changed the burning regulations (burning oil was at 83% efficiency) now the requirement is for it to run at 87% efficiency. We are researching the options we have and has been chatting

with Mr. Cross about converting to wood heat, it is unlikely we can stay with oil; we are working with the HVAC Company if we had to go to propane. That project is stalled right now (boilers 2 and 3). Regarding the locker rooms, she has not reached the architect to get a cost for the design. We need to hire an architect to get blueprints and specs to replace the sinks. We need to be conscientious of ADA compliance and need to design it correctly to remain compliant. Mr. Erb spoke, the Department of Energy changed the efficiency in January and it is now required to be 87% efficient. Right now, these companies do not even know if they can make a boiler to be 87% efficient. We are looking at propane as an option. He is going to Milford to look at their propane boilers, which are similar to what FRES has. It may not be as big of a problem to get those boilers but we may need some re-piping and cutting. He is hoping to have 2 companies in by the end of the week to get some answers. He suggests focusing on getting propane furnaces in and you can run the other on oil or do propane down the road. Removing the tank from the ground is very expensive. Ms. LaPlante was asked if ESSER funds could still be used. She doesn't know, it may be considered a construction or adjustment project and the process is different and time consuming. She explained that process, it would extend the timeline by about 6 months and about 50% more cost than we planned on. There are several moving pieces right now and hoping to have an update at the next meeting. She confirmed before changing the purchase order process many purchases orders would be issued in July and some were not spent until June. The educators are very good about knowing when their classes are starting and when to look for resources and did not have an issue this year, hopefully it continues this way.

#### **ii. Director of Student Support Service's Report**

Deferred to the next meeting.

#### **iii. Technology Director's Report**

Mr. Buroker reported his report covers March and April. On the support side, March was pretty good, the average ticket was 9 days, and his goal is 7 days or less. In the last 30 days, they had 86 new tickets. Between his technicians, they are doing good work; tickets are closing and staying closed. The department has a new intern who is really sharp. He set up an FTP server, which allows you to transfer and download files; he did it in 2 days. The firewall installation over break went well although a bug was found and we are still in the testing phase. We are hoping to run it at the end of April break. TDS tied in fiber to LCS without incident; they no longer run on old copper lines. As for projects, he thanked the Board for waiving the RFP for the camera and radio projects. He notes the second paragraph on the last page should have been deleted; it was left over from March's report. He completed his first piece of software for SAU 63 it is a Chrome extension, which hides the Google Translate Widget; this was a request from the Spanish teacher. He has the curriculum coordinators website page close to having all the code written, the website is up and hidden from the search at this time. It was noted the FRES curriculum page shows the Odyssey program, which is not running any longer. He will remove this.

### **VI. 7:00PM JOINT BOARD & BUDGET COMMITTEE SESSION**

#### **• YTD REPORT**

Present: Jeff Jones, Leslie Browne, Bill Ryan, Caitlin Maki, Jennifer Bernet, Jonathan Vanderhoof and Charlie Post

Chair Jones called the meeting to order at 7:03pm.

Chair Jones spoke this is the first meeting bringing the 2 groups together and introductions were done. Last year the Budget Committee met after the budget was complete in June and we were running at a fairly high number. We were under budget and this does show fiscal responsibility and good decision making by administration and the Board. They wanted to have a discussion to be thoughtful about what balance we would be returning to the taxpayers and if decisions need to be made on spending that may impact next year's budget. That is the purpose of this meeting.

Ms. LaPlante reviewed we have about \$975,000, 7.5% of the budget not spent. She reviewed the bulk of that savings is in salaries and benefits, some tuition and professional development. We have \$266,200 in non-salary and benefits available. When the budget was built in the fall of 20-21 for FY 23 there were unknowns in SPED and as the year progressed we have \$174,000 savings in SPED. We are really only looking at \$92,000 in the unspent hard cost portion of the budget. We were able to hire staff at a lower rate, which is based on experience (per WLCTA CBA). We had a .80 FTE teacher that we filled with a long-term substitute, at FRES when Ms. Dignan transitioned to the curriculum coordinator her position was filled with a lower rate and that is the common theme. We had several paraprofessional positions we have been unable to fill. When we look through the budget and what we budgeted with 2 teaching vacancies that is how it adds up to the \$675,000 savings. It is not something we could predict. Without seeing the moving pieces it looks like the budget failed but when we budgeted, we didn't know all these things would happen. We feel were able to bring in new staff that has the potential to have a career here. That is the nuts and bolts of where we are. A question was raised, now what do we do with the balance. Ms. LaPlante responded locked into that number, as well as our facilities budget is about \$60,000 the Board agreed to, the LCS roof, we need siding there are there are a few other projects discussed but anything more significant she defers to the Board to address. She confirms the work being done on the LCS roof is in the YTD, the siding is not and it is needed in the front and back of the building. Ms. Anzalone questioned if there was something we wanted to do for next year, can we use it for a school resources officer (SRO). Ms. LaPlante responded the funds have to be used by June 30. Ms. Anzalone questioned if we could do some of the projects in next year's budget to have extra funds next year. Ms. LaPlante confirms you can as long as it is completed by June 30. The DRA is pretty stringent about carrying over funds, you have to justify that you couldn't finish it this year, you can't just carry over funds. Ms. LaPlante asked for the Board to discuss using \$45,000 to have a vendor come in and take care of the rot and scrape and seal at LCS. She confirms technically we could pay early; the intent is to spend it this year we have to show that. Projects would have to be actively worked

on and we would have to have a purchase order against it to use funds. A question was raised besides the kitchen project and LCS, are there any projects not on this year's list, are there any other things that are high priority we didn't get into the budget. Ms. LaPlante responds there are not any high priority items that were rejected in the budget process, it would have to be a newer project such as do we want to replace flooring in the kitchen, we have a quote for about \$2,800, which has not come to the Board yet. The tennis courts would be discussed. A question was raised how is the bathroom situation. Ms. LaPlante responded the B-wing bathrooms are on our radar within the next 3 months and may be enough funds left over to do something in the girl's bathroom. A question was raised regarding the LCS grounds as it looks like there is not much money spent on those lines. Ms. LaPlante responded our hope is that with the addition of another facilities staff person it will allow more time for that. A question was raised if we could spend that money for mulch. Ms. LaPlante responded we are working on it. A question was raised what is the line school board miscellaneous used for. Superintendent responded for things like school board webinars or workshops and new board member books or books for research board members may ask for. A question was raised if the CIP has to be used for projects next year. Ms. Anzalone remembers at district meeting people saying that we always have money left over, why don't we just spend it on the school. Could we just have a vote and roll it over to next year? Ms. LaPlante responded we could take anything off the CIP; the school board are the agents to spend out of that capital reserve account. She does not have a solid answer and defers to the school board and facilities committee. She spoke of wanting to have "shovel ready projects" and maintaining a list of these. These are projects that when we are in situations like this can be acted on quickly and that is her goal to have a list next year. The other thing we can do is an annual warrant article to use unspent funds on June 30; the amount is unknown but could be \$50,000 into the building & roadways capital reserve (CIP) that is the rough language from the DRA. There is provision to do that and would get us better funding for the CIP if we start taking some of those funds. It will require some analysis but can consider it for the March 2024 meeting. A question was raised if it would be appropriate to go ahead and renovate, paint and purchase equipment for the kitchen. Ms. LaPlante responded the renovations we are doing in the kitchen now would take care of the inefficiencies. A question was raised if we need a walk-in cooler or dishwasher. Ms. LaPlante responded that is an example of the list she was talking about creating. It is just coming up tonight for discussion and she does not have a price for it. It was noted it seems like we can do these things now since we have the funds. Ms. LaPlante will look into this and bring it back to the next meeting. It was noted that Ms. LaPlante has an incredible plan but if we do not have identified projects with pricing we almost need to take a vote tonight. Superintendent voiced we just started talking about it now. He wants to be careful; we never planned to have the extra funds in salaries. He knows the community voted for this budget, they approved it for the reasons we planned. We worked hard to build trust with the community and does not want to lose it but it doesn't mean we don't want to spend it but he is more cautious. It was expressed they also said we have this money left over why not spend it, it is no one's fault but we need to find a balance. Is there time to look up projects and complete them? Mr. Vanderhoof spoke that it is standard that we give money back every single year to the town. There was one year we gave back nothing, and people noticed it in their taxes and many calls were made to the town and they explained the school usually gives money back and that year they didn't. Ms. LaPlante voiced that we are in a unique position, it goes to show the care and effort that went into the FY 23 budget, a good diligent job went into crafting the non-people cost. That is a good position to be in and may not be in 3 years. That is why we don't have projects coming forward; we are not used to spending unspent funds. Superintendent spoke the smaller things like the motor for the divider in the gym, the dishwasher, replacing the tiles those types of things we can get our arms around and Mr. Erb can quickly find a vendor. The bigger things like paving the road to the softball field we wouldn't have time to plan and execute. We could use some of the surplus to show we are being fiscally sound while balancing it out. Chair Jones voiced we sat there and had the same conversations about returning money and we made it clear that we want to do that and to say you don't have any projects ready. You put forth a great budget. We were asked to put \$50,000 in the budget and we didn't want to but we did. He would encourage the Board to think about the small items that we need to do and pull forward the \$50,000; it might be an area to look at. Failure to prepare is preparing to fail. Lesson learned, next year we should have this conversation and be prepared to act on it. A question was raised how old is the dishwasher, should it be replaced before it breaks. Ms. Lavallee would support replacing that and support funds for LCS.

*A MOTION was made by Ms. Lavallee and SECONDED by Mr. Lavoie to approve the LCS projects and dishwasher and kitchen tile.*

A question was raised if there is a dollar amount.

*Ms. Lavallee AMMENDS her MOTION to support/approve \$45,000 for LCS and direct the business administrator to get the exact dollar amount for the dishwasher and support/approve the backsplash up to \$3,000. Mr. Lavoie SECONDS.*

Ms. LaPlante confirms she is confident with the numbers.

*Ms. Lavallee AMMENDS her MOTION to approve \$45,000 for LCS repairs, up to \$28,000 for a dishwasher and up to \$3,000 for flooring. Mr. Lavoie SECONDS.*

*Voting: all aye, motion carried.*

Discussion was had regarding a motor for the gym curtain. Ms. LaPlante confirms we have a rough cost; we are waiting on the vendor. Mr. Erb believes it will be about \$4,500. Mr. Post expressed there is a policy regarding a spending limit of \$5,000 needing to get 3 quotes which is about 20 years old. He suggests it be increased to \$25,000 as you can make decisions much

faster. Chair Golding agrees and will have the Policy Committee look at this. Discussion was had regarding the air conditioning on the 2<sup>nd</sup> floor of WLC. Mr. Vanderhoof voiced that all of these projects usually go in the budget and they are voted on, now we are just saying spend all of this money and no one is getting a chance to look at the budget or the projects. He doesn't have problem with the dishwasher but if you are going to start talking about air conditioners, he thinks we should slow down. It was noted most of these projects will help maintain the buildings, it sounds like money well spent. Ms. LaPlante was asked what the amount returned to the towns in the last 3 years. She will look that up. Mr. Vanderhoof clarifies he is not saying these projects should not get done if you do it this year and then next year someone will say a motion to cut the budget by a million dollars and someone will say you are padding the budget. He doesn't want to spend on things that he doesn't have a say in. Discussion continued with some agreeing that we should return the majority of the funds but still spending some of the funds for needed projects. There were comments at the town meeting that shows that is what the town wants. The fact we are having this conversation shows we are being responsible with the money and trying to not spend it all. These projects were brought up at prior meetings; none of this is out of the blue. Mr. Lavoie encouraged Ms. LaPlante and Mr. Erb to work together to see if there are a couple of other projects that can be completed before June 30 and let's talk about it. Mr. Ryan voiced the maintenance in this district has been discussed; it is not because he or Mr. Erb failed to do their jobs. It is because of past administration took funds from maintenance, that is the problem and luckily it has changed. For years the school board didn't pay attention, let's keep our eyes open. If you start a business you start it low, get the best support staff then when you hire the administration let them do their jobs, they will make mistakes and you call them on it. It took 3 years to get new stair treads! Mr. LoVerme disagrees and sticks up for the school board, look at the minutes and see where the Budget Committee cut the stair treads. Let's not be pointing fingers it is not just the administration or school boards fault, it is the Budget Committee's fault as well. Mr. Ryan disagrees.

## **VII. PUBLIC COMMENTS**

The public comment section of the agenda was read.

Ms. Tatiana Franko commented she had written a letter to Superintendent Weaver and the School Board that as a mother of a child who will be coming to WLC in 2.5 years, and citizen she is concerned of a lack of safety on the WLC campus with regard to destruction in the amount of \$64,000 and complaints of bullying by children to their parents. She read her letter. Her questions to the school board are:

1. Where are the cameras located at WLC?
2. Are the cameras at WLC functioning?
3. What date did the destruction of the locker room happen?
4. Who reported the destruction of the locker room to the high school principal?
5. Did the high school principal summon the PD to file a police report?
6. Was an insurance claim filed?
7. Were the perpetrators found or questioned?
8. If so, what was the consequences of their actions?
9. What date did the damage occur in the boy's bathroom?
10. Who reported the damage of the boy's bathroom to the high school principal?
11. Did the high school principal summon the PD to file a police report?
12. Was an insurance claim filed?
13. Were the perpetrators found or questioned?
14. If so, what was the consequences of their actions?
15. How often does a Wilton Police Officer come on WLC campus?
16. Are the Wilton and Lyndeborough PD invited to special functions at WLC?
17. Is there active community policing occurring at the WLC campus?
18. Have the Wilton or Lyndeborough PD performed active shooter drills at WLC in the recent past?
19. If so on what dates? She looks forward to the answers and plans you have to increase safety at WLC. It will make for an environment more conducive to learning and render it a more happier place to be.

Mr. Jonathan Vanderhoof commented he doesn't know what gets out to the public after the meetings but putting something like appointing a Principal at the last minute as an adjustment is not a good idea. There were a lot of people at the last meeting and maybe that was why. It should be posted with the original paperwork so people know what is going on. He also has concerns regarding the Director of Student Support Services Report, he is aware it will not be presented tonight. He is 100% for people with mental health issues getting help and all the help they need but this is concerning to him. The stuff on this, who is determining they have a mental health issue and who is diagnosing those, who is treating them, is it just the teacher saying you need to go to the mental health center, it is odd. Are parents going to be called before kids are sent to the mental health center or after, who is making that call? "To help our students understand and participate appropriately in any kind of school activity" it is broad, what does this mean and what does participate appropriately mean? In a mental health capacity, what does that mean, how would inappropriate behavior mean you would go the mental health facility? This being something you are funding with an out of

district placement that is not going out of district, what are you going to do if suddenly you have another out of district placement. Just like the one that dropped out and you already spent the money on something else. You should be more careful with those funds. If you will implement something like this, the community needs to be aware of it, vote on it and have input and maybe Mr. Pratt can answer the questions at the next meeting. Regarding the comments he made at the last meeting, he questions if any calls had been made, has anything been done about the security at the school, is anything going to happen? He thinks it is more important than ever. The problem is not going away and seems to be getting worse and maybe it didn't happen at schools but there have been a lot of shootings between the last meeting and this one. It is negligent to not be discussing this or not taking more action than planning on piling up desks and jumping out a window. Who is paying for the vandalism, are the perpetrators responsible to refund the district or is it the taxpayers?

Superintendent called out all the phone numbers and names joined in the meeting asking if they wanted to comment.

Ms. Mary Golding, commented, kudos to Ms. LaPlante, you have a lot on your plate and are doing a great job. She congratulated the Board on another great meeting!

*A MOTION was made by Mr. Ryan and SECONDED by Ms. Browne to adjourn the Budget Committee joint session at 7:58pm. Voting: all aye; motion carried.*

#### **VIII. YTD REPORTS**

Addressed during the joint session.

#### **IX. DATES FOR SCHOOL BOARD WORKSHOPS**

Discussion was had regarding scheduling school board workshops. Ms. Lavallee reached out to the NHSBA to inquire about what some of our options may be. They can help us find someone to facilitate or they can come as well because we pay membership dues they can present it. The Board can discuss the agenda. She thought perhaps reviewing the roles and responsibilities as board members and how that is related to the administration team and the Superintendent. In addition, what recommendations they have for discussing setting goals for the following year. These are things she thought would be helpful. Ms. Anzalone wants to see the laws going in front of the state and also as a Board, we are setting priorities to the community. There was discussion on possible dates. It was suggested to split it up in 2 meetings. Superintendent suggested if we are doing school board training and how a high functioning board works, and the NHSBA has said they could do that for us, we can do it at the Lyndeborough Town Hall. It was suggested to know specifically what would be discussed so members can be prepared with questions. The date was confirmed as May 15, 6pm at FRES Library. Ms. Anzalone suggests the first session without NHSBA and determine what the Board wants to have the NHSBA present for the next session and come up with questions. Ms. Cloutier-Cabral agrees with Ms. Anzalone, have the first meeting as our goal setting/priorities meeting and the second we can have a tutorial/refresher and the community can tune in. At the next board meeting, May 9 the Board will discuss the agenda and anything else we may want to add to it.

#### **X. SCHOOL VANDELISM**

Ms. LaPlante reviewed the financial impact of vandalism at WLC since September 1, 2021 (\$13,200 total):

- Three wall-mount toilets (original to the building) were broken in the boy's bathroom: \$3,000
- Kicked/damaged toilet flushers and sink hardware in the boy's hallway bathroom: \$2,000
- Replaced four bathroom doors that were kicked in - \$1,400
- Snake six toilets to remove objects (rolls of toilet paper, pencils, Frisbees, Chromebook charger, etc.) - \$2,500
- Replace two exit/emergency lights damaged by students - \$300
- Graffiti mitigation - \$1,500 (\$100 in materials, \$1,400 in labor)
- Facilities Staff time to evaluate the damage, fix, or attempt to fix - \$2,500

Ms. LaPlante reviewed the locker room is original to the building and in disrepair over the years; it is not one specific issue that led to its demise and some defiant students. Because we don't monitor inside the bathrooms we don't know who is causing the damage there. It is hard to identify those people if we don't see them doing it. Ms. Anzalone voiced in the "bathroom committee" we talked about using vape detectors, is that something we can add to the list of purchases. Principal Edmunds enlisted Mr. Buroker to help with that. He doesn't have anything formal yet and planned to present it to the bathroom committee first. The cost is about \$10,000 for all of them and he hears from his colleagues there are issues with false positives, he will have a more robust report to the bathroom committee. Mr. Erb spoke to the Milford district about using them and the results were sometimes they work and sometimes they don't. Some were removed by the kids and the other issue was they had to install strobes like what we have with the fire alarms, as some adults have hearing issues. You have to figure that into the cost and may increase that cost quite a bit with the moisture in the bathrooms, it affects these, and they are not 100% accurate all the time. It was noted a while back they started having one student go in the bathroom at a time and the bathrooms were being monitored more closely, did that decrease some of the issues. Principal Edmunds confirms it does and they are just getting the ability back to allow more than one student at a time. She has not seen much vandalism, nothing big in quite a while in the HS, which is where we were having the issues. Mr. Erb reviewed some of the issues he has seen including pulling a computer charger out of the toilet in the girl's

bathroom, there is still writing on the walls and spoke of a good drawing he saw. He notes it has been a little better. Principal Edmunds explained when we do find the student/s the best way to handle it is through restitution and they have to clean up what they did and we have some students who have to clean up the graffiti in the bathrooms. If they do something bigger, the consequence is bigger, if we can find out who did it. Ms. Lavallee noted in the student handbook on page 31, restitution is there but not a description or any information. She suggests updating that with this information for next year. She notes ultimately discipline starts at home. There was mention of an incident in the bathroom in the front of the building. Mr. Erb was asked if that all happened in one incident. Mr. Erb believes the reference is to the b-wing bathrooms, which is “a community, hang out”. Principal Edmunds cannot recall the incident that is being referred to. She had painted those bathrooms over the summer and used the wrong paint and students were peeling it off or they drop their breakfast in the urinals and she found some of those who were responsible. One board member spoke of it looking like a riot happened, toilets broken and it appeared as if someone tried to rip the sinks off the walls. Principal Edmunds did not find out who was responsible. Mr. Erb believes some of this is happening at night, so many students are using that bathroom. He does think it has gotten better but it still happens. It will be fixed up for this summer; we already started getting new petitions and are looking to redo the sinks.

## **XI. POLICIES**

### **a. 1<sup>st</sup> Read**

#### **i. BEDH-Public Participation at Board Meetings**

Ms. Lavallee reported the Policy Committee looked at this policy because of the change in law to have mandatory public comment for at least 30 minutes. She had received some feedback from board members regarding #2 on the policy including “at the beginning of each regular board meeting” we could remove this in order to move where public comment is on the agenda. There is no law that requires us to have it at the beginning of the meeting. We do not have to have it prior to nonpublic either; it is up to the Board. This is a first read; we can take a straw poll to see what members want. Ideally, if we can have the edits tonight, we can make changes and come back with another draft and final for the 3<sup>rd</sup> read. It was suggested to take out “the maximum of 45 minutes”; straw poll tied vote 4-4, Mr. Lavoie didn’t vote, and votes for take it out, vote is now 5-4 to take it out. Straw poll to take out “in beginning of”, 9-0 all in favor to take it out. It was suggested to remove the “an additional 15 minutes prior to nonpublic”, 9-0 all in favor to remove it. The 3 changes will come back to the next board meeting. Regarding #3, the allotted 3 minute time period, Ms. Lavallee researched this and one of the number one court cases is time related. The ruling is usually if you give time to one you need to give the same to all. She recommends leaving it in the policy. We always have the option to extend it. Regarding “at the outset of public comment” creates the issue we had at another meeting. She questioned if the members wanted to remove it. Ms. Cloutier-Cabral suggested to leave it in but to use it judiciously. It was noted in the anticipation of an item on the agenda if it may be long we have to keep to the 3 minutes. The policy will return edited for 2<sup>nd</sup> read.

#### **ii. EHAA-Computer Security, E-mail and Internet Communications**

Ms. Lavallee reported this was updated to take out personal discs and #11 was added which is in relation to legislative changes. This will come back for a 2<sup>nd</sup> read without changes.

### **b. Withdrawals**

#### **i. GBEC-Drug-Free Workplace/Drug-Free Schools**

Ms. Lavallee reported this is in regard to employees and content has been incorporated into ADB, it is no longer needed to have a separate policy.

*A MOTION was made by Ms. Lavallee and SECONDED by Mr. Mannarino to withdraw policy GBEC-Drug Free Workplace/Drug Free Schools.  
Voting: all aye; motion carried.*

#### **ii. GBEF-R-Acceptable Internet Use Procedures-Staff**

Ms. Lavallee reported the content was incorporated into policy EHAB; it is no longer needed to have a separate policy.

*A MOTION was made by Ms. Lavallee and SECONDED by Mr. Mannarino to withdraw policy GBEF-R Acceptable Internet Use Procedures-Staff.  
Voting: all aye; motion carried.*

## **XII. ACTION ITEMS**

### **a. Approve Minutes of Previous Meeting**

Ms. Cloutier-Cabral wanted to clarify for the record, she is not leaving the Facilities Committee, she is committed to this committee, it is very important to her. Chair Golding has phased out of the committee.

*A MOTION was made by Ms. Lavallee and SECONDED by Ms. Foss to approve the minutes of April 18, 2023 as written.  
Voting: all aye; motion carried.*

### **• COMMUNITY COMMITTEE VOLUNTEER/APPOINTMENTS**

Chair Golding reviewed that for the Facilities Committee Ms. Stephanie Kirsch from Wilton and Mr. Fran Bujak from Lyndeborough have provided written interest to volunteer on this committee. A question was raised if anyone knows of anyone

else. Mr. Allen noted Mark Chamberlain had said he wanted to. Ms. Fowler was asked if she received any other written interest. Ms. Fowler confirms she has not. No objection heard for these two volunteers.

*A MOTION was made by Ms. Cloutier-Cabral and SECONDED by Ms. Lavallee to accept volunteers Ms. Stephanie Kirsch and Mr. Fran Bujak to join the Facilities Committee (nonvoting members).  
Voting: all aye; motion carried.*

Chair Golding reported 2 Lyndeborough residents volunteered to join the Strategic Planning Committee, Ms. Heather Gibson and Ms. Sarah Chadzynski. There was no written interest received from Wilton residents.

*A MOTION was made by Ms. Lavallee and SECONDED by Ms. Cloutier-Cabral to accept volunteers Ms. Heather Gibson and Ms. Sarah Chadzynski to join the Strategic Planning Committee (nonvoting members).  
Voting: all aye; motion carried.*

The volunteers were welcomed.

### **XIII. COMMITTEE REPORTS**

#### **i. Facilities**

Mr. Allen reported the committee met on April 10, he was elected Chair. They will need to elect a vice chair per policy and will do that at the next meeting. The CIP was discussed and how it could be improved. He will take a sample from other communities; they discussed moving to a different model for larger items. The intent for the next meeting is to have samples to review with more transparency to better show managing money properly. At the last board meeting, students spoke of excessive heat upstairs at WLC. He spoke to people at WLC and FRES and took some sample temperatures and the heat can be extreme. We have a community member, Don Rankin who tracked down an AC unit from the Wilton Library and it was installed in a classroom upstairs. According to the teacher, it kept 2 rooms comfortable in 80 degree weather. There were reports at FRES it was almost 90 degrees. One day the temperature outside was 64 and it was pushing 80 in a room upstairs. The committee had discussion regarding the locker rooms, and the need for ADA compliance and one locker room vs. two. Administration was going to work on the scope of purpose and Ms. LaPlante will contact an architect to find out the cost of a redesign. The committee agreed to do facility tours and meetings will be rotated through each building. It was decided to post for 2 community volunteers. One of the things that was briefly discussed and he would like to see happen is to assign a board member to each school (3 total). He learned a lot talking to the teachers, students etc. and the issues they are having. These things are not for us to take action on, they would need to follow the chain of command but he would like to see board members assigned to a school and be more familiar of what is going on in the classrooms. It was suggested to have more than one based on the size of the school, 2 at LCS, 4 at WLC etc. Mr. Allen reported pricing out some AC's, he spoke to the Superintendent, Facilities Director and Business Administrator, there was no consensus necessarily but the Facilities Committee felt pretty good about it. The cost is \$300 and up with an average \$400-\$500. He received 2 reports that about 17 units would be needed and he would like us to go ahead and purchase AC's, we have \$20,000 we could repurpose. We can spend up to \$10,000 without competitive quotes. Ms. LaPlante clarified the policy is \$5,000 not \$10,000.

*A MOTION was made by Mr. Allen to waive the RFP and expend up to \$10,000 for air conditioners. No Second.*

He believes each unit would be about \$450. He suggests leaving it up to administration to determine how many we need and spend \$500 each. It was noted if you are going to give one hot room an AC why not give them all, it is not fair. Mr. Allen confirms they are UL listed, household AC units. He confirms he did not check all the rooms in the buildings. Mr. Erb asked to be sure; when they are purchased make sure there is an 8-foot tube.

*A MOTION was made by Ms. Anzalone and SECONDED by Mr. Allen to move forward and purchase 17 AC's now with the plan to evaluate all the other classrooms, up to \$12,000.*

Discussion continued, Superintendent as asked for input. He notes the need has always been there, we talked about it in the committee meeting. It is hot on those floors and did a workaround, which was to supply fans and move the students to the gym or cooler spaces. It was noted we are not sure if the electric panel can hold that and where we would store 17 AC's. Ms. LaPlante spoke that it is a great idea but wants to make sure we are not selling ourselves short by purchasing a residential AC in a school setting and wants to be sure it is money well spent. If we have 17 AC's on at the same time will it trip anything else? It was confirmed during summer school we accommodated the students with fans and the ABA room has an air conditioner, we also used the computer lab where there is air conditioner. He confirmed other schools do not typically use AC's as they do in the south. Chair Golding suggested if there were any other options such as extending the school day and getting out earlier in the summer. Superintendent responded anything is possible, we have a CBA in place where it dictates the number of hours; we need to keep that in mind when negotiating next year. If we extend the days, they are still hot days but less of them. A question was raised if it would be reasonable to purchase a few of these for those alarming hot days, maybe 8 not 17 or whatever number administration felt appropriate and continue with the ideas used last year. Mr. Allen responded he thinks that is a good suggestion,

he would be more comfortable to say go ahead and purchase what you need up to a certain dollar amount and not say you have to purchase 17.

*Ms. Anzalone AMMENDS her MOTION to authorize spending up to \$12,000 for AC units in the classrooms at the schools, WLC, FRES and LCS.*

*Mr. Allen AMMENDS the MOTION to include waiving the "\$5,000 policy requirement" as well and SECONDS the MOTION.*

*Voting: eight ayes; one nay from Mr. LoVerme, motion carried.*

- **RESIGNATIONS / APPOINTMENTS / LEAVES**

- a. **Appointment**

Superintendent reviewed the nomination and why he is recommending Mr. Ronning as the next WLC Principal. Some of his recommendations are because he stands out for his accomplishments, has experience in MS and HS, had positive community feedback at the meet, and greet. Mr. Ronning is present and can answer any questions. Mr. Lavoie voiced he was ta the community meet and greet and Mr. Ronning has a pleasant attitude and good background, he supports his nomination. Superintendent confirms this is for a 1-year contract.

*A MOTION was made by Mr. Lavoie and SECONDED by Mr. Mannarino to accept the nomination and appoint Mr. Thomas Ronning as WLC Principal at a salary of \$105,000.*

*Voting: all aye; motion carried.*

#### **XIV. PUBLIC COMMENTS**

The public comment section of the agenda was read.

Mr. Vanderhoof spoke regarding the vandalism discussion prior, commenting that everyone got a good laugh and excuses were made, that kind of attitude is indicative of where we are at now. He requests you review the public comment policies. Given that people frequently make comments of employees positively, you can't keep people from saying negative stuff, you need to review it and get it in line with the law. It's a free speech issue, the New Hampshire School Board Association probably told you to put it there and they are wrong.

Ms. Franko commented she was shock that people were laughing during the vandalism discussion, it is important kids have consequences to their behaviors to become responsible and respectful adults. She is not satisfied with the answers she got so far and wants to see more transparency and response in regard to how these kids treat property and each other.

Superintendent called out all the phone numbers and names joined in the meeting asking if they wanted to comment.

Mr. Lavallee commented the path to less vandalism starts at home. There is some kind of disconnect, he doesn't understand why kids come to school thinking it is ok to destroy public or anyone's property. Parents need to step up with that. Regarding the locker room, it's old that is what is wrong with it. He cannot point to any one thing. It looks like it is 50 years old.

#### **XV. SCHOOL BOARD MEMBER COMMENTS**

Mr. Allen thanked the Board for another productive meeting. One of the things he likes knowing is what is going on at the schools. He questioned if FRES and LCS have a newsletter they could share with the Board as WLC does. He thanked Assistant Principal Gosselin for making track uniforms, a lot of people do not understand what people do above and beyond school hours. He witnessed Emily Hall doing an excellent job as a disciplinarian, she gives so much of her time including at the Sustainability Fair. He appreciates Ms. LaPlante answering all of his emails. She has a good vision for the Facilities Committee and CIP and all the weekends and hours in the day that she put in.

Mr. Mannarino welcomed Mr. Ronning to the district.

Ms. Cloutier-Cabral welcomed Mr. Ronning to the district. She is happy about the amount of public participation we had at the Facilities Committee, it was the most they had and almost overflowed the room and would like to see it continue. The Wizard of Oz play was amazing and the robotics demonstration tonight was awesome. Every year it gets better and better. It was a great meeting.

Mr. Lavoie thanked the robotics students coming in and showing their robot. There is a video on YouTube and he encourages kids who might be looking to get into that to watch. He thanked Superintendent for acting quickly on the principal situation we ran into. He thanked Mr. Erb and Ms. LaPlante for working together and coming up with some ideas where we can spend some of



483 this excess money, it is important to the community to see that our schools are maintained correctly. He welcomed Mr. Ronning  
484 to the team.

485  
486 Ms. Anzalone welcomed Mr. Ronning to the team. Safety is a big concern for her. We talked about looking at ALICE training,  
487 not saying that nothing has been done, but we have not heard about it. She thinks we need to seriously look at getting a resource  
488 office at WLC for next year. She questioned if there are any grants available, and then put it in the budget. Hopefully it would  
489 decrease the vandalism in all the schools. If we could get it in all schools, great. She questioned in regard to Mr. Vanderhoof's  
490 question, what is the difference from negative feedback vs. formal complaints, she wondered if formal complaints is for nonpublic  
491 session vs. negative feedback during the public comments.

492  
493 Ms. Lavallee thanked the volunteers for coming forward and all the community participation. It is important to recognize all the  
494 people working in the PTO, the teachers and community who give extra time. On May 20<sup>th</sup> we will be having the plant sale. If  
495 anyone does not have time to donate but have any plants they would like out of their yard they want to split up and donate,  
496 contact Ms. Lavallee.

497  
498 Chair Golding asked all board members to look to see if they can find time to help FRES during testing and pass out popcorn to  
499 the kids it would be highly appreciated. Ms. Lavallee has a list for them to sign up.

500  
501 **XVI. NON-PUBLIC SESSION RSA 91-A: 3 II (A) (C)**

502 *A MOTION was made by Mr. Mannarino and SECONDED by Ms. Anzalone to enter Non-Public Session to review the non-public*  
503 *minutes, discuss personnel and student matters RSA 91-A: 3 II (A) (B) (C) at 9:15pm.*  
504 *Voting: via roll call vote, all aye, motion carried.*

505  
506 **RETURN TO PUBLIC SESSION**

507 The Board entered public session at 9:59pm.

508  
509 *A MOTION was made to seal the non-public session minutes by Ms. Anzalone and SECONDED by Mr. Lavoie.*  
510 *Voting: all aye; motion carried.*

511  
512 **XVII. ADJOURNMENT**

513 *A MOTION was made by Mr. Allen and SECONDED by Ms. Cloutier-Cabral to adjourn the Board meeting at 10:00pm.*  
514 *Voting: all aye; motion carried.*

515  
516 *Respectfully submitted,*  
517 *Kristina Fowler*

518

## Kristina Fowler

---

**From:** Peter Weaver <p.weaver@sau63.org> on behalf of Peter Weaver  
**Sent:** Thursday, April 20, 2023 1:23 PM  
**To:** Kristina Fowler  
**Subject:** Fwd: Fw: SAFETY AT WLC

----- Forwarded message -----

**From:** Tatiana Franko <tatianafranko@yahoo.com>  
**Date:** Wed, Mar 29, 2023 at 11:04 AM  
**Subject:** Fw: SAFETY AT WLC  
**To:** p.weaver@sau63.org <p.weaver@sau63.org>, k.gosselin@sau63.org <k.gosselin@sau63.org>

[Sent from Yahoo Mail on Android](#)

----- Forwarded Message -----

**From:** "Tatiana Franko" <tatianafranko@yahoo.com>  
**To:** "d.anzalone@sau63.org" <d.anzalone@sau63.org>, "g.allen@sau63.org" <g.allen@sau63.org>  
**Sent:** Wed, Mar 29, 2023 at 11:00 AM  
**Subject:** SAFETY AT WLC  
Questions from: Tatiana Franko  
To: Wilton-Lyndeborough Schoolboard

As a mother and citizen, I am concerned that there is a serious lack of safety on the WLC campus, as per destruction of property in the amounts of \$64,000 and complaints of bullying by children to their parents.

My questions to the schoolboard are:

1. Where are the cameras located at WLC?
2. Are the cameras at WLC functioning.
3. What date did the destruction of the locker room happen?
4. Who reported the destruction of the locker-room to the HS Principal?
5. Did the HS Principal summon Wilton PD to file a police report?
6. Was an insurance claim filed?
7. Were the perpetrators found or questioned?
8. If so, what was the consequence of their actions?
9. What date did the damage occur in the boys' bathroom?
10. Who reported the damage of the boys' bathroom to the HS Principal?
11. Did the HS Principal summon Wilton PD to file a police report?
12. Was an insurance claim filed?

13. Were the perpetrators found or questioned?
14. If so, what was the consequence of their actions?
15. How often does a Wilton or Lyndeborough Police Officer come on WLC campus?
16. Are the Wilton and Lyndeborough PDs invited to special functions or activities at WLC?
17. Is there active community policing occurring on the WLC campus?
18. Have the Wilton and Lyndeborough PDs performed active shooter drills at WLC in the recent past?
19. If so, on what dates?

I look forward to your answers, and to the plans you have to increase safety at WLC.  
It will make for an environment more conducive to learning, and render it a more relaxed and happier place to be.

Thanks!  
Tatiana Franko

[Sent from Yahoo Mail on Android](#)

Principal answers are in purple.

1. Where are the cameras located at WLC? **The position of the security cameras at WLC is not available for public knowledge for security purposes.**
2. Are the cameras at WLC functioning? **The cameras are functioning.**
3. What date did the destruction of the locker room happen? **There is no specific date that the locker room was destroyed. The locker room is old and has 40 or more years of wear and tear. The only true vandalism there happened with the toilet. It was clogged by items that should not be put in the toilet.**
4. Who reported the destruction of the locker-room to the HS Principal? **The custodial team.**
5. Did the HS Principal summon Wilton PD to file a police report? **No. The toilet was unclogged and there was no other damage.**
6. Was an insurance claim filed? **No**
7. Were the perpetrators found or questioned? **Members of boys sports teams and the PE teachers were questioned.**
8. If so, what was the consequence of their actions? **The perpetrator was not found.**
9. What date did the damage occur in the boys' bathroom? **There is no ONE specific date that the bathroom was damaged. There are instances where students dump their breakfast in a urinal or scratch some graffiti into the paint of the stalls. Some larger issues where pipes on the urinals have been messed with has caused leaking have also happened. One day last year, a student broke a toilet.**
10. Who reported the damage of the boys' bathroom to the HS Principal? **The custodial team and sometimes the students.**
11. Did the HS Principal summon Wilton PD to file a police report? **No.**
12. Was an insurance claim filed? **No.**
13. Were the perpetrators found or questioned? **Yes. On multiple occasions.**
14. If so, what was the consequence of their actions? **Students who were found were given consequences such as suspension, restitution if parents agreed, and in school suspension.**
15. How often does a Wilton or Lyndeborough Police Officer come on WLC campus? **The police come by quite often. WLC has a great relationship with them. Both the principal and the assistant principal have cell phone numbers of all officers and the Chief.**
16. Are the Wilton and Lyndeborough PDs invited to special functions or activities at WLC? **Yes. We pay to have them at games and dances, but they often come up regardless.**
17. Is there active community policing occurring on the WLC campus? **The police come up often. As far as the school staff, we have staff on duty in the hallways, a log book for checking the bathrooms, and the principal and assistant principal walk the hallways and bathrooms regularly.**
18. Have the Wilton and Lyndeborough PDs performed active shooter drills at WLC in the recent past? **Within the last three years they have, I believe. They did it on a weekend. Our school is currently shifting to ALICE and we will have many meetings and drills in the upcoming year to make that our go to response.**

19. If so, on what dates? **Unsure of exact dates. The PD would have that information. It was on a weekend.**